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1	Question	Reference	Answer
2	Data transport into new system and annual case load. & Counts referenced in 5.1.3.1		5 years of program data, which could span more then that amount of time. The average annual enrollment levels by program during Program Year 2009 (July 1 2009 – June 30, 2010) include: Wagner-Peyser (Labor Exchange): 118,981 Workforce Investment Act: Adults 1,882 Dislocated Workers 1,634 Youth 1,076 Trade Adjustment Assistance 2,376 National Emergency Grants 1,879
3	List of potential vendors for this RFP		A list of all potential vendors is not available in the interest of fairness to each potential vendor.
4	List of demonstrations available to all		Additional research over timeline as to exact structure
5	Can sections of the RFP response be marked as confidential and therefore those sections will not be made public? Or will the entire RFP response be made available to the public?	Section 3.7 Disclosure of Data Page 10	All proposals become the property of the State and they become public record after the award decision is announced. Until that time, they are confidential.
6	Submit responses to requirements line by line or as a section summary		As long as it addresses the requirements it will be accepted.
7	Federal and State funding via grants		At any given time 10 to 12 grants may be in place funding OIT support and software maintenance. The solution will be supported from a variety of primarily federally funded programs. The overall budget to support all federal and state workforce programs range is \$28 million - \$34 million.
8	Budget for the project		At this time no budget has been set; awaiting next fiscal year budgets for both the State and Federal. All proposals should be the best offer from potential vendors.
9	How can a customized solution be demonstrated		Attempt to fulfill as many requirements as possible with adaptations and customizations. The final product will have to be customized once vendor is selected.

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10	Please clarify this requirement. & Explain Advantage ME and "WESIS" budget requirements.	Page 43, Section 5.2.6.3.2.16, When authorization payment is less than authorized amount, the system will unencumbered funds from current quarter budget, if in current fiscal year. If authorization was created in previous fiscal year, system will allow payment, with no changes to the current budget.	Budget obligation accounting. The solution does not have to be a financial accounting system. However, the solution will enable staff to obligate funds from a budget and deobligate funds as necessary. The solution allows for budget control (plan versus actual).
11	Clarify customization is advised		COTS products with customization is acceptable.
12	Demonstration process		Further detail to be provided upon selection of vendors to conduct presentations.
13	Would case managers perform job referrals from the proposed system or only through MJB?	In the Interface requirements section (p. 31), subsections 5.1.8.2, 5.1.8.3, and 5.1.8.4 relate to: integrating data from MJB, O*NET, WOTC (etc.); importing labor exchange and applicant data from MJB; and exporting job orders of the MJB to AJE	Ideally either, with updates being bidirectional.
14	Present system biggest frustrations, why not working?		It does work to fulfill business requirements presently. Ease of reporting, validation of data for the Feds and user interface needs vast improvements. New systems must be user friendly and able to adapt to additional program requirements.
15	Also, what is the time frame in which you would like to go live with the anticipated system?		MDOL/BES anticipates that WESIS will go live on or before July 1 2012. We recognize that the anticipated deployment date is a goal that can be impacted by my internal and external factors including, but not limited to, final deployment certification, data migration issue, budget and training.
16	Dates for contract award and Go Live		
17	What is the expected contract award date?		

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18	Can you please clarify if one DED is required for each bulleted deliverable or if only one DED is required for the deliverables identified in each subsection? For example, page 17, Section 4.4.1 Deliverables, itemizes deliverables required for Section 4.4 Technical Environments. Does Maine require one DED that covers the Development environment, Test environment, Training environment, and Production environment? Or does Maine require a separate DED for each of these technical environment deliverables?	Page 25, Section 4.14 Quality Management, discusses the Deliverable Expectation Document (DED) required for the Scope of Work subsections described in Section 4 of the RFP.	One Deliverable Expectation Document is sufficient; with detailed information about each environment as necessary.
19	UI data in "WESIS"		Present configuration is a sharing of updated periodic data; may or may not be more integrated.
20	Is Maine requiring full case management for each of these programs or are case management functions carried out in other systems and the data will be shared in the proposed system? Can you provide the detailed requirements related to this integration?	Page 32, Section 5.2.1.15 System must be an integrated solution which will support multiple BES programs (e.g. TAA, Wagner-Peyser, Youth, Adult, WOTC, Apprenticeship, CSSP, LiLa, SCSEP, etc.)	Refer to Appendix F for details.
21	Please provide more detail on this requirement.	Page 45, Section 5.2.8.28, System will be compatible with State electronic document management standards; Fortis (COTS) or Orbit (Custom).	Refer to OIT documentation.
22	Does the state plan to conduct the majority of the clean-up of the data elements to be migrated or is it expected that the bidder conduct the clean-up?	Page 21, Section 4.10 Data Migration	Refer to Section 4.10.1 for detailed information.
23	Can you define majority and provide description of the nature of work that you require to be conducted on site?	Page 18, Sections 4.6 and 4.7 - "The majority of this work effort will require on site presence by the successful bidder."	Refer to Section 4.6.1 & 4.7.1 for detailed information.

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24	Please explain what employer data is expected to be in the Case Management System. What format is the data? What frequency is expected for this data exchange? Is the state expecting staff to provide case management of employers within the proposed system?	Page 31, Section 5.1.8.5, Read and write data from and to the Common employer DB.	Refer to the technical Section 5 for full details.
25	COTS, modules or custom system desired		Reference the RFP the State cannot recommend any one approach over another; the ideal system has as many technical requirements as possible.
26	List of bidder's conference attendees.		Representatives from the following companies attended the bidder's conference on 5/17/11. atWorkSolutions, Accreon, Data-Systems International, empyra, Geographic Solutions, Oracle, Social Solutions, Symplicity, US Workbase
27	What is the difference between Requirement 5.2.1.4 and 5.2.1.26? -- Both requirements have to do with change logs.		Requirement 5.2.1.4 refers to the general requirement for a logged entry, while Requirement 5.2.1.26 gives further detail around the security aspect of "who" made what change when.
28	Other states as a benchmark		Research was conducted and very few are approaching in the same manner as Maine. Many want same type of system but cannot dedicate resources to conduct proper research and full system implementation.
29	When responses to several itemized requirements can logically be addressed together, may we group the requirements into one response? For example, Requirement 5.1.4 System Management, lists requirements 5.1.4.1.1, 5.1.4.1.2, 5.1.4.1.3, and 5.1.4.1.4. May we restate these requirements in sequential order, and describe each requirement, while providing a single response in the Appendix K format?	Page 55, Section 7.1.5.1, Response to Technical and Functional Requirements, "The bidder will restate in sequential order the subsection number and description for each requirements as it appears within Section 5 'Requirements' of this RFP and provide the following for each requirement listed: ..." [5 bullets are listed].	Respond as best appropriate; grouped responses to header sections is acceptable.
30	SQL 2008 support & OIT rate sheet timeframe		SQL 2008 is supported by the State of Maine and OIT rates are monthly.
31	Does the state currently conduct this interface? What are the requirements for the interface?	Page 31, Section 5.1.8.13 Interface with SSA for SSN verification and benefit verification.	Standard exchange via FTP or other standard methods. A detailed exchange may be further determined upon vendor selection. Data warehouse setup is not a requirement.

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32	What information does Maine wish to exchange with these systems? How do you wish to exchange the data (e.g., via FTP)? With what frequency? What are the state's file specifications?	Page 32, Section 5.1.8.2 – Integrate data from MJB,O*Net, WOTC, Apprenticeship, CSSP, LiLa, SCSEP programs.	Standard exchange via FTP or other standard methods. A detailed exchange may be further determined upon vendor selection. Data warehouse setup is not a requirement.
33	What information does Maine wish to exchange with these systems? How do you wish to exchange the data (e.g., via FTP)? With what frequency? What are the state's file specifications?	Page 31 Sections 5.1.8.6 and 5.1.8.7 Import of data from various sources	
34	Will the state release the file specifications for analysis in order to provide a response to the RFP?	Page 31, Sections 5.1.8.8 through 5.1.8.12	
35	Import & export details, schedule & frequency of data interface file detail; data warehouse setup		
36	Formatting require a table of contents and sections in detail.		Table of contents is not required and sections may be answered by numbered item or section.
37	Current spending to support OSOS system		The current spending to support of the present system is approximately \$242,000. The system has no development funding and is in containment.
38	Average case staying open, RFP by BRS		The average duration for participation for program participants varies by funding source and program goals. The average duration for Adult participation is 84.1 weeks. Detailed Program Year 2009 performance results can be viewed at: http://www.doleta.gov
39	UI Collaboration with new "WESIS"		The desired solution will work with all Department bureaus as closely as possible to allow for integration, especially the Maine Job Bank.
40	Could you expand on the level of tracking staff time? Is this only on service records for a particular client? Or is this daily "work hours" tracking that would include all activities?	Requirement 5.2.1.6 -- Ability to "collect staff time spent on activities."	The desired solution would record the time that staff allocate to services and activities for each client record. The hours collected would be reported for individual clients and to report the average caseload hours per staff.

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41	Are the groups of individuals to be trained the same individuals or are there five separate groups of individuals to be trained? Please describe the available training facilities; e.g.,: number of computers available, training room capacity.	Page 20, Section 4.9 – Training	The groups may have overlapping members. Logistics of actual training will be determined once a vendor is selected. Due to the contractual relationship with service providers and the geographic distribution of staff, MDOL/BES would be interested in a variety of training formats including, on-site (centralized and regional locations), webinars and teleconferencing and through train-the-trainers. The estimated number of staff who will be trained is approximately 200-250.
42	The RFP does not mention or require the ability to enter jobs/employers; nor does it mention or require staff to manage jobs/employers. Please provide more detail on this requirement.	Page 31, Sections 5.1.8.3 and 5.1.8.4, Import labor exchange and applicant data.... Export job orders to AJE....	The Maine Job Bank is the portal for job seekers and employers. This information will be shared via a standard file exchange. The MJB registration process currently uploads real time to the existing OSOS. The MJB registration in most instances services as the initial application to various state and federal programs.
43	What is meant by “simultaneously advance multiple cases?”	Page 35, Section 5.2.5.1.5, System will allow ability to simultaneously advance multiple cases.	The solution will allow staff to record a single transaction (workflow) for multiple clients. i.e. if a group of participants are all advancing to the next point in the workflow, all should be updated as a group.
44	Please provide an explanation of the function/purpose of the "WIA clients DB." What type of data is exported to this DB?	Requirements Section 5 -- 5.1.8.12 Export data to WIA clients DB (Progress)	This requirement explains how WIA client information has been addressed at present; potential changes to this process may be discussed with the selected vendor.
45	Over the course of 12 years Maine has probably had a number of special grants which required special system modifications (or alternative methods of use) to accommodate the reporting requirements. Is it expected that the new system would address all of these old special grants with custom development?	Requirement 5.1.3.2 – “accommodate migration of approximately 12 years of data”	This will be discussed in detail with the selected vendor; historical data is key to the development of said reporting requirements.
46	Please define “exit review” and “review” as meant in these two requirements.	Page 37, Section 5.2.5.4.6, System will support multiple reasons for exit review, each with different business rules or parameters. [AND] Section 5.2.5.4.7, System will prompt user to complete review upon meeting criteria (e.g.,.. exited too severely disabled for x number of months).	Variety of exit or review points must be supported; based on program, etc. The solution will prompt staff to enter a reason for exiting a client from a program and/or activity and prompt staff with a date that the exit follow up will occur.

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47	Determination of the short list		Vendors invited to do demonstrations unknown the total count
48	Does the integration with O*NET indicate that case managers should also have access to O*NET/LMI data?	In the Interface requirements section (p. 31), subsections 5.1.8.2, 5.1.8.3, and 5.1.8.4 relate to: integrating data from MJB, O*NET, WOTC (etc.); importing labor exchange and applicant data from MJB; and exporting job orders of the MJB to AJE	Yes
49	Will case managers need access to labor exchange activities, and to the available jobs so that they may assist individuals with labor exchange services, particularly with job referrals?	In the Interface requirements section (p. 31), subsections 5.1.8.2, 5.1.8.3, and 5.1.8.4 relate to: integrating data from MJB, O*NET, WOTC (etc.); importing labor exchange and applicant data from MJB; and exporting job orders of the MJB to AJE	Yes